

## LABORATORY QUALITY POLICY

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SMS Geotechnical Pty Ltd (SMS) is a unique team of highly skilled people who work together to foster a highly technical, supportive, and safe working environment.

SMS is a privately owned, innovative, and independent materials testing organisation, providing testing services within the civil, mining, and broader construction sectors.

We pride ourselves on delivering quality outcomes to our clients. We have a team of dedicated, highly trained employees who share in the company's passion to deliver Quality in Construction.

We are committed to a quality management system that ensures compliance with AS ISO/IEC 17025. Including general requirements for the competence of testing and calibration laboratories.

Our quality management system has been developed to ensure that SMS Geotechnical:

- adopts and maintains good laboratory practice
- meets the needs and expectations of the construction and mining industries
- strives for continuous improvements and innovation in test methods and processes
- ensures compliance with relevant standards and statutory and regulatory requirements
- continually evaluates, reviews and improves the effectiveness of the management system
- maintains a reputation of honesty, integrity, quality and capability

In compliance with this Policy, and in pursuit of best practice, all employees must:

- Not disclose the company's confidential information, at any cost, to a third party
- Not wilfully falsify test results
- Maintain integrity in accordance with this policy and all NATA Accreditation Requirements.
- Only sign endorsed reports for test methods approved to sign
- Maintain impartiality and should a risk of impartiality become apparent, management will be notified immediately.
- Familiarise themselves with all quality documentation,
- Implement the standards and operational procedures relevant to their work, and

Compliance with this policy is fundamental to all operational activities at SMS. We are committed to delivering Quality in Construction and continuously improving our quality systems.

  
**Authorising Officer**

Name: Darren Shotton

Date: June 2022

Position: Managing Director

Review Date: June 2024

Signature: